

SUN STATE CARDIOLOGY

60 N. McClintock Dr., Suite 3 Chandler, AZ 85226 (480) 821-3800 FAX (480) 821-3806

OFFICE POLICY
A \$50 - \$150 fee will be assessed for any no show appointment. A no show visit is a missed scheduled visit. Same day cancellations are allowed with no fee as long as the cancellation is made BEFORE the appointment time.
Initials ————
Prescription refills can take up to 48 HOURS for our office to process them. Please plan accordingly. Do not wait for your prescriptions to run out before calling our office. Certain controlled substances require appointments for refills. Lost, stolen, misplaced or miswritten controlled substance prescriptions absolutely CANNOT be replaced.
Initials
Co-pays are due at check-in. If your co-pay is not paid at check-in, our office will charge you for a \$10 service charge in addition to your co-pay amount.
Initials
A charge of \$75.00 for any letters that are <u>requested by the patient</u> for purposes including, but not limited to: insurance claims , letters to a lawyer regarding a law suit , or extensive chart reviews for disability/social security claims .
Sick letters for work/school, return to work/school letters, public service letters (i.e. duty), and release of information to other offices ARE NOT subject to this fee.
Initials
I have received a copy of Sun State Cardiology , PC . 'Notice of Privacy Practices'. This notice describes how Sun State Cardiology , PC . may use and disclose my protected health information, certain restrictions on the use and disclosure of my health care information, and rights I may have regarding my protected health information.
PATIENT'S SIGNATURE DATE